

1) SWs Loggie and Toigo are assigned to the Public Building route (HH collection) in BKN02 on the 0000-0800 shift. At 0145 Supv Molinelli observed the crew backed up on the sidewalk serving a large bag stop (250 bags) in front of 99 Schermerhorn street. Supv Molinelli approaches the crew and reminds them that Department vehicles are not to be parked on the sidewalk. SW Loggie states, "The route is very long and heavy and we need to access large bag stops on the sidewalk like this in order to complete our route. Its almost 0200 and no one is out, plus we are not blocking the flow of vehicle traffic at all. If we load from the driving lane, we will be blocking traffic for 40 minutes, as opposed to the 15 minutes we will take now." Supv Molinelli should:

- a) Let the SWs finish this stop, but order them not to go on the sidewalk for any future stops, take corrective action if they do not follow that order.
- b) Use common sense and let the SWs continue working as they currently are. There is no one out at that time of the morning, this operation is not impeding traffic, and the potential of the route not finishing would be unacceptable to the district superintendent in the morning.
- c) Order the SWs off the sidewalk immediately, remind them that this is an unsafe act, and that they are not to service any stops like this ever again. Report findings to district superintendent for disciplinary action.
- d) Cordon off area of sidewalk where SWs are working and close down the flow of street traffic while SWs are working to ensure both a safe work environment and timely route completion.

2) SW John Jones, assigned to MN04, and SW Michael Jones, assigned to MN03, are siblings. On Saturday 3-23-19, both SWs go out for dinner together to a restaurant in MN04s district. At the end of dinner, the waiter comes over and informs both brothers that the meal is complimentary as per the manager. SW John Jones tells his brother that he services the restaurants' refuse while doing his regularly assigned collection route in MN04, so the owner usually lets him eat for free. SW Michael Jones tells his brother, "stop doing that immediately because you could lose his job! I won't say anything because you're my brother, and I didn't witness you do it anyway". Which of the following statements is true:

- a) SW John Jones has participated in corrupt activity in violation of General Order 2012-25.
- b) SW Michael Jones has participated in corrupt activity in violation of General Order 2012-25.
- c) Both SWs have participated in corrupt activity in violation of General Order 2012-25.
- d) There is no corrupt activity because there was no money exchanged.

3) SWs Smith and Gioia come across 5 bags of grass clippings in front of a residential home on their assigned route. There is no evidence of a landscaper leaving the bags behind, and the home owner is outside still mowing his own lawn. The Sanitation workers service the stop since the work is not being done by a landscaper. Did they follow the proper procedure? Yes or No

- 4) SWs Smith and Gioia come across 8 bags sheet rock in front of a one family residential home on their assigned route. There is no contractor sign on the home or adjoining properties or any visible evidence that a contractor is doing work. The homeowner is outside and tells the Sanitation Workers that there was a roof leak that destroyed the sheet rock in his house and he spent all night removing the sheet rock himself. The Sanitation workers service the stop since the work is not being done by a contractor and was done by the home owner. Did they follow the proper procedure? Yes or No

- 5) Supv Brown is notified by his collection crew of possible trade waste at 345 45th street. When Supv Brown arrives on location he observed 60 bags of construction debris. Supv Brown interviews the homeowner, and the homeowner states that a construction company did the work in his house and told him that he could leave the construction debris at the curb for DSNY pickup to save money on the removal of his debris by the contractor. Supv Brown instructs the homeowner to remove the construction debris from the sidewalk and arrange with the contractor to have the waste removed properly. The homeowner states that he cannot remove all the debris on his own today because he is elderly, and he will call the contractor today to see if they can schedule a pickup tomorrow morning. Supv Brown informs the homeowner that he will return tomorrow morning to follow up, and if the contractor has not removed the debris and it is still curbside, he will issue a summons for improper disposal. Did the supervisor follow the correct procedure? Yes or No

- 6) Supv Smith observes 20 pieces of furniture placed out for collection in front of 1123 82nd street. Supv Smith speaks to a person at the home who states that his father had recently passed away and he was throwing away all his old furniture. Supv Smith tells the person that he can only place 6 pieces of bulk per collection pickup and that he has to pull 14 pieces back now which will be serviced on future collection days, 6 at a time. Supv Smith documents on the DS350 written orders for his collection to service the 6 pieces today. Did supv Smith follow proper procedure? Yes or No

- 7) SW Smith is the assigned large wrecker operator at BK18 garage on the 0800-1600 shift. At 1030 the borough operations office calls Supv Daniels, the 0800-1600 garage supervisor at BK18, and instructs her to send the GU with the pick-up truck to the warehouse to pick up supplies for the Borough. SW Smith is sent to the warehouse by supv Daniels at 1045 to pick up the supplies. At 1200 SW Smith exits the highway to stop and pick up lunch for himself at a restaurant he likes in BK07 that is on route the way to the borough. SW Smith then delivers the supplies to the borough and returns back to BK18 to eat his lunch. Was SW Smith in compliance with department procedures for use of passenger vehicles? Yes or No

- 8) All Bureau/Division Heads are responsible for ensuring that a, "Trip Ticket" capturing mileage and usage of all passenger vehicles is recorded on a per trip basis using the Fulcrum trip ticket application. This application eliminates the need for the D.S. 9 (Passenger Vehicle Log) & D.S. 10 (Daily Vehicle Mileage Record) and are no longer to be used at locations under any circumstances. Old Logs are to be kept on location for record purposes. True or False
- 9) A worker from Fire Safety Systems arrives at BK06 garage at 0900 to inspect all the fire extinguishers and put on the new tags for this year, or condemn the ones that are not functional. Supv Esposito is the regular assigned 0800-1600 garage supervisor at BK06 and he knows the employee from Fire Safety Systems because he inspected the fire extinguishers last year. Supv Esposito calls the borough operations office, but the BOS is in a meeting. Supv Esposito emails the Borough Operations office the information and allows the Fire Safety Systems to work. Did Supv Esposito follow proper procedure? Yes or No
- 10) SW James Mercuris is 15 year veteran on the department of Sanitation. He has never been late and has never been AWOL in his career. On Monday April 8th 2019 he overslept and was AWOL for the 0600-1400 at BK06 garage. Even though his record has been clean for 15 years, he still must be carried awol in citytime and issued a DS997 letter of Warning. True or false
- 11) SW Jon Coletti is driving to work for his 0600-1400 shift at BK18 garage. SW Coletti gets a flat tire on the way, and pulls over to fix the flat, and then continues on to work. SW Coletti left his phone home and was unable to call his work location, and arrived at 0610. This is SW Colettis first incident of lateness in a 12 month period. Should the district superintendent:
- a) Allow SW Coletti to work because it is his first instance of late in a 12 month period.
 - b) Call the boro and get authorization from the Boro chief for SW Coletti to work.
 - c) Send SW Coletti home because he is AWOL and a chart was already called in to replace him.
 - d) Tell SW Coletti that he is allowed to work if he promises to clean his route and dump.
- 12) SW Jon Coletti is driving to work for his 0600-1400 shift at BK18 garage. At 0515 SW Coletti gets a flat tire on the way , and pulls over to fix the flat. He calls his work location at 0520 to tell them he has to fix his flat, he will be late. SW Coletti fixes his flat, continues to his work location, and arrives at 0635. This is SW Colettis 1st instance in a 12 month period. Supt Caridi tells SW Coletti that he is not permitted to work and is being carried Late/Absent and charged in citytime as "Leave without pay- Unscheduled LWOP". Did Supt Caridi follow proper procedure? Yes or No

- 13) Any DSNY employees who want to have an office party on DSNY premises or property during the month of December at which alcoholic beverages may be served must:
- I) Submit a request in writing through the chain-of-command to the Bureau Head at least 48 hours prior to the date on which the DSNY employees would like to have the office party for authorization to have the party and serve alcoholic beverages at the party.
 - II) In the event that such authorization is granted by the Bureau Head, the DSNY employees must serve food and an alternative non-alcoholic beverage to all attendees.
 - III) All employees attending such events are responsible for their behavior and must comply with all Department rules and regulations while present at these events.
 - IV) DSNY employees must also comply with any other conditions set forth by the Bureau Head as a condition for granting authorization to conduct the office party on DSNY premises or property. Failure to do so will result in disciplinary action against the employees responsible for conducting the Office Party.

Is the Above Statement True or False?

- 14) Supv Jones is the assigned 0800-1600 garage supervisor at MN01. On Monday 4-1-19, Supv Jones notices that the license plate on the rear of salt spreader 38AE-417 is missing. There doesn't appear to be any damage, and the mechanics on location had not removed the plates. Supv Jones speaks to the last operator, and they stated that the plate was there when they last used it. Which of the follow should Supv Jones do:
- a) Fill out an unusual incident report (DS779) and send it to Sanitation operations through proper channels (Boro office).
 - b) Fill out a DS806 and CRASH form to have a record of the missing plate.
 - c) Report the lost plate to the NYPD, and have an MV78B form completed by the police precinct with coverage area including MN01 garage.
 - d) Call Thomas Philip, Office Associate of BME (CRS) at 718-334-9287 to inform him of the incident. The original MV74B and the DS779 must be sent to Thomas Philip as well.
 - e) Submit the MV78B to the borough operations office so they can begin the process of getting new plates with the DMV.
 - f) Await a call or email from Thomas Philip informing the garage when they can come pick up the new plates.
 - g) Await a call or email from the borough operations office that they have received the new plates and they can be picked up.
 - h) Make sure the front plate is turned in to Thomas Philip when the new plates are picked up.
 - i) Make sure the front plate is turned in to the borough operations office when the new plates are picked up.

15) If a Sanitation Worker is convicted of 2 separate instances of a DWI or a DUI (or refuses to submit to an alcohol or substance test), the employee will be terminated by the department.
True or False

16) SW Smith was assigned to relays on the 1600 shift at BK07 garage. On SW Jameson's first paper relay to SI, he is involved in a major vehicle collision on the Staten Island expressway with a passenger vehicle. The operator of V2 was distracted on the cell phone while driving, and drove into the rear of SW Jameson's dual bin truck, which was stopped in traffic, at high speed. The collision resulted in the death of the driver of V2. Supv Green arrived on scene and orders a drug and alcohol testing for SW Smith due to the fatality. Supv Green contacts the Borough office and:

- a) The borough notifies BCC Operations of the collision fatality and Operations contacts the "Off shift Vendor" to administer a substance abuse test at the borough office of Staten Island.
- b) The borough office orders Supv Green to drive SW Smith to the department health care facility for a substance abuse test.
- c) The borough office orders Supv Green to drive SW Smith to the nearest NYPD precinct for a substance abuse test.
- d) The borough office orders Supv Green to drive SW Smith to the nearest hospital for a substance abuse test.

17) Using the above scenario in question 16, according to Federal DOT Regulations, how long after the incident must an alcohol breathalyzer and a urine test be administered to SW Smith?

- a) Alcohol breathalyzer test is 2 hours and the urine test is 8 hours.
- b) Alcohol breathalyzer test is 4 hours and the urine test is 24 hours.
- c) Alcohol breathalyzer test is 8 hours and the urine test is 32 hours.
- d) Alcohol breathalyzer test is 1 hour and the urine test is before the end of the shift.
- e) Alcohol breathalyzer test is 8 hours and the urine test is 48 hours.

18) Mr Gallo arrives at SI03 garage at 1030 on Monday April 1st 2019 and speaks to Supv Jones, the 0800-1600 garage supervisor. Mr Gallo has just bought a new home in New Jersey, and there were 4 old tires in the garage of that home that he has with him that he wants to dispose of. Supv Jones refuses to take the tires because only New York city residents with a valid New York State drivers license and a valid New York State vehicle registration both with New York City Addresses on them may dispose of tires at DSNY facilities. Did supv Jones make the right decision? Yes or No

- 19) Superintendent Jones is notified by SW Smith that he witnessed a possible violation of the department EEO policy. The SW describes what they witnessed to the Superintendent and SW Smith wants to remain anonymous. The Superintendent Jones tells SW Smith that the incident did not involve SW Smith, and the employee who was affected must reach out directly to EEO or their immediate supervisor if they want to. They cannot make a report on the employee's behalf because that employee may not want to report the incident because they can work it out on their own or want to remain private. Superintendent Jones tells SW Smith that he can tell the affected employee to report the incident directly to their immediate supervisor and they will follow through with the EEO office then. Was the proper procedure followed?
Yes or No
- 20) A group of Sanitation Workers who have worked together for years and are all friends eat lunch in the same lunch room every day at BK12. SW Mary Smith, the daughter of Chief Smith from the collection office, is working at BK12 and walks into the above mentioned lunchroom at lunch time at BK12. One of the SW workers in the lunchroom informs SW Smith that she can't eat lunch in this room, it is for the current workers only, but she can use any of the other lunchrooms down the hall. SW Mary Smith exits the room and goes to have lunch in another lunchroom. The SW who told her to leave explains to the other sanitation workers that he asked SW Mary Smith to leave because she was a women and he didn't want her to hear the language they use in the lunch room and report back to her father. All the other Sanitation workers in the room think this is a violation of the EEO policy and can report the incident to their supervisor or directly to the EEO office. True or False
- 21) SW Smith has a dispute with his neighbor regarding parking on the block they live. SW Smith goes on Facebook and continually publically harasses and threatens his neighbor on various FB posts by his neighbor. The posts are not made during SW Smiths work hours. Which of the following is true?
- a) SW Smith is harassing his neighbor on Social media, is in violation of the DSNYs code of conduct, and is subject to disciplinary action.
 - b) SW Smith is harassing his neighbor on Social media but is not subject to discipline by the DSNY because this is not done on shift.
 - c) SW Smith is harassing his neighbor on Social media but is not subject to discipline by the DSNY because it does not involve another DSNY employee.
 - d) None of the above.

22) BK18 had their annual summer BBQ at a Public park in Brooklyn from 1700-2000 hours on Saturday July 7th 2018. SW Smith posted pictures from the event on Facebook and Instagram the following week. SW Torres requested to have a specific photo taken down because some SWs at BK18 are making fun of him for how drunk he was in a photo. He feels uncomfortable at work, and doesn't want his children to see the photo. SW Smith refuses because this was a public park and he doesn't think the photo is that bad anyway. Is SW Smith in violation of the EEO Policy? Yes or no

23) SW Smith is a graphic design artist and makes an original design containing a DSNY truck and Sanitation worker on it but no official DSNY logo, that he is going to use for a T-shirt to sell online. SW Smith advertises the newly printed T-Shirts by sharing them on multiple Social Media platforms with fellow DSNY employees and pages as the new New York City Department of Sanitation "Snow Fighters 2019" T-shirts. Is SW Smith in compliance with Department policies? Yes or No

