

- 1) BK18 garage has Two 5000 gallon underground storage tanks for diesel on location, tank 01 and 02. For the month of January 2019, BK18 received deliveries for tank 01 of 1700, and 1800. Tank 02 received deliveries of 1500, 1800, 1500, and 1000. Total dispensed for the month was 9000 gallons, 3600 gallons from tank 01 and 5400 from tank 2. The end of the month variance for tank 01 is 39 gallons, and the end of the month variance for tank 02 is 55 gallons.
 - a) The district superintendent must notify the borough operations office about the variance in tank 01 so an investigation can be conducted to determine the reason for the variance.
 - b) The district superintendent must notify the borough operations office about the variance in tank 02 so an investigation can be conducted to determine the reason for the variance.
 - c) The district superintendent must notify the borough operations office about the variance in both tank 01 and tank 02 so an investigation can be conducted to determine the reason for the variances.
 - d) Both variances fall within guidelines from PAP 2017-02 Fuel and Lubricant Control Manual and no report needs to be made.

- 2) BK18 garage has Two 5000 gallon underground storage tanks for diesel on location, tank 01 and 02. On January 22nd Sprague energy arrives at BK18 garage at 0900 to deliver 1500 gallons of diesel fuel to tank 01. The Supervisor on location checked the fuel log and took a Veeder-Root printout and found tank 1 had 1500 gallons. At 1000 the delivery was finished, and the vendor ticket from the truck showed exactly 1500 gallons dispensed. At 1030 the location supv took another veeder-root printout and it showed the tank now had 2955 gallons of diesel fuel which means the delivery variance is 45 gallons.
 - a) The Supervisor must send an Unusual Occurrence Report (D.S. 779) with the amount of variance, invoice number, truck number, order number and vendor's name through channels to the Borough Operations Office and distributed to the Bureau Operations Office.
 - b) The Supervisor must contact Sprague energy to have the receipt altered by 45 gallons to make the delivery receipt match the veeder-root reading.
 - c) The Supervisor does not have to report the variance in an Unusual Occurrence Report (D.S. 779) because it falls within parameters according to PAP 2017-02.
 - d) None of the above.

3) Supv Brown is assigned as the 0800-1600 Garage supervisor in QE14 garage. On Wednesday March 6th 2019 Supv Brown performs the Huffman test on all fuel pumps on location by pumping exactly 5 gallons into the master test measure can from each pump. On diesel pump 01 there is a reading of +7 cubic inches. Supv Brown should:

- a) Report his findings to the Borough Operations superintendent and make an Avantis entry to have BBM notified about the discrepancy that is greater than 5 cubic inches.
- b) Take a second drawing from the same pump, and if the discrepancy is still the same, the supv is to report his findings to the Borough Operations superintendent and make an Avantis entry to have BBM notified about the discrepancy that is greater than 5 cubic inches.
- c) Note the discrepancy in the DS740 and write it off on the last Wednesday of the month with the variance. No notification needed until the end of the month.
- d) Do nothing because the discrepancy falls within an acceptable range according to PAP2017-02 Fuel and Lubricant Manual.

4) Supv Gallo received 2000 gallons of diesel fuel on his shift. Supv Gallo must:

- a) Complete a 23BS3 (Receiving Report) and submit it to Audit and accounts department, 59 Maiden lane, 5th floor, New York, NY 10038, through the Borough operations office with the vendors metered ticket.
- b) The vendor, truck number, invoice number, and the amount of fuel delivered must be entered into the remarks section of the locations Fuel and Lubricant Record Book (DS740).
- c) The vendor, truck number, invoice number, and the amount of fuel delivered must be entered into the locations daily blotter (DS1657).
- d) A and B
- e) A, B, and C

- 5) Supv Rodriguez is the assigned 0800-1600 garage supervisor at MN03 garage. On Monday March 11th 2019, Supv Rodriguez determines that a waste oil removal is needed soon considering the current volume of the tank, future scheduled PMS and repairs, and the 72 hour response time that the vendor Safty Kleen has to respond. Supv Rodriguez should:
- a) Notify the Borough Operations office so they can schedule a pick up from the vendor Safety Kleen.
 - b) Call the vendor Safty Kleen directly to schedule a pick up.
 - c) Notify the mechanics in the garage so their supervisor can schedule the pickup.
 - d) Notify BBM so they can schedule a pick-up using their vehicle.
- 6) Supv Rodriguez is the assigned 0800-1600 garage supervisor at MN03 garage. Near the end of the shift on Monday March 11th 2019, Supv Rodriguez accidentally enters the wrong number for the total diesel dispensed in the DS740 (fuel and lubricant record book). Supv Rodriguez should:
- a) Use white out on the mistake and enter the correct numbers.
 - b) Put one single line through the mistake, initial it, and indicate the correction in the remarks column.
 - c) Circle the entire box with the mistake, initial it, and indicate the correction in the remarks column.
 - d) Circle the entire box with the mistake, initial it, and use the next available line for the correct entry.
- 7) Assigned 0800-1600 garage supervisors are responsible for daily inspections of their facility. Of the following, which is not an inspection that must be conducted daily:
- a) Fuel fill port cap conditions- inspect for cracks or any damage.
 - b) Ensure metal tank identification tags are secured on tanks (or fillport)
 - c) All fill ports have the proper color coding and aren't faded
 - d) Spill catch basin area surrounding fuel fill ports are clean and free of debris, fuel products, and water.
 - e) Manways are clean and free of debris, fuel products, and water.
- 8) SW Smith was assigned to Mechanical Broom route M1 on 20BD-041 at BK11 garage on Monday March 11th 2019. Which of the follow is SW Smith responsible for recording on the DS1713 (Daily Motor Fuel and Lubricants issued):
- a) Diesel fuel
 - b) Water from the cities various fire hydrants
 - c) Grease used while servicing MB at the end of the shift
 - d) Both A and C

- 9) A garage supervisor discovers a new pot hole on the garage floor where an employee can trip and injure themselves. The area is cordoned off and the supervisor enters the pot hole into Avantis so it can be repaired. What Priority does the supervisor enter this as:
- a) Emergency
 - b) Priority 1- Critical (8 hours)
 - c) Priority 2- (2-5 days)
 - d) Priority 3- (10 days)
 - e) Priority 4- (30 days)
- 10) There is a minor roof leak on the garage floor right above the wash bay area. An Avantis entry is made by the location supervisor as Priority 2 (2-5 days) for the repairs to be made. After Several weeks, BBM has not reported to the location and the roof is still in need of repair. The supervisor should make another Avantis entry to notify BBM that the leak is still there. True or False?
- 11) Supv Jones is assigned to BX01 Garage as the 0800-1600 garage supervisor. On January 3rd Supv Jones discovers that both garage door 1 and 2 are stuck in the open position. The temperature is currently 25F and Supv Jones makes an Emergency Avantis entry to have both doors repaired, emails the snow office with the Avantis number, and follows up with a phone call to the snow office. The low temperatures and the open doors could lead to frozen water pipes and other hazardous icy conditions in the garage. Did Supv Jones follow the correct procedure? Yes or No.
- 12) A Front End Loader must be completely washed and greased by its operator at the end of every shift. The operator must also report all defects and damage to garage supervisor. True or False.
- 13) All Urea handles are to be soaked in clean water to prevent crystallization of Urea in the handle during periods of inactivity. The 1600-2400 GU on Saturday night will place the Urea handle in a bucket of clean water allowing it to soak until Sunday night when the 2400-0800 GU must remove it. True or False?
- 14) Borough operations superintendents are to ensure that all Magellan devices in all department vehicles are checked once a week for:
- a) Inspection of the device to confirm it is secure in the bracket and free from damage, and ensure all visible wiring connections are intact.
 - b) Turn the trucks power on, ensure device turns on and is charging (thunderbolt will be displayed over battery icon). If the device turns on and then off, allow the truck to Keep the trucks power on for a few minutes to charge the battery and then manually power the device on.
 - c) Both A and B
 - d) None of the above, Magellan check is done monthly by the garage supervisor and daily by the vehicle operator.

- 15) Supv Cirnigliaro is assigned as the 0800-1600 garage supervisor at BKS11 garage on Monday 3-18-19. At 0900 Sprague Energy arrives at BK11 garage to deliver 1500 gallons of diesel fuel. Supv Cirnigliaro meets the driver by the fill port area with his GU. Supv Cirnigliaro needs to use the restroom, he should:
- a) Instruct the driver from Sprague to work with the GU to connect to the fill port and begin the delivery. He tells the GU to wait by the fill port until he returns from the restroom to finish accepting the delivery.
 - b) Instruct the driver from Sprague to connect to the fill port while he is still there to make sure it is the correct fill port and then begin the delivery. He tells the GU to wait by the fill port until he returns from the restroom to finish accepting the delivery.
 - c) Instruct the driver from Sprague to connect to the fill port and tells both the driver and the GU to wait for him to return from the restroom before they start to pump the delivery.
 - d) Instruct the driver from Sprague and the GU to wait for him to return from the restroom before they connect to fill port and start the delivery.
- 16) When the new DS740 (Fuel and Lubricant log book) is distributed on the first weeks of April and October, the 0800-1600 Garage Supervisor will review P.A.P. 2017-02 with all location Supervisors and enter their signatures in the front page of Fuel and Lubricant Log book. An Email will be forwarded to Borough Operations Superintendent indicating this was completed. True or False?

