

## Supervisor test questionnaire

- 1) All Uniformed Employees must have in their possession at all times a current valid driver's license, a DSNY employee photo identification card and a Department issued badge. A DSNY employee identification card that is reported lost and or stolen will result with the issuance of a Department complaint. (D.S.249) T/ F
  
- 2) A Request for Authorized leave (D.S. 1005) which is filled out for Chart changes, XWP, Jury Duty, Death in the family, Military Duty, as well as maternity child care ( Family medical leave act) is not completed if the employee wants to take a leave without pay ( LWOP) T/F
  
- 3) Sanitation worker Jones is scheduled to be chart on Tuesday, Sanitation worker Jones is on Telephone stand by Jury service and on Monday he is told to report to Jury Duty on Tuesday. Sanitation worker Jones will now be paid for working his Chart. T/ F
  
- 4) An employee with two or less incidents of lateness in a twelve month period, who is in route to work but, due to an emergency, does not contact the work location prior to the start of the work shift and arrives at the work location at 0611 hours for the 0600-1400 shift. The Employee may be allowed to work at the discretion of the Borough Chief/ Unit head. T/F
  
- 5) A Category "C" employee is not required to request authorization to leave the house if he/ she is picking up their paycheck on Friday's between the hours of 0700 & 1100. T/F
  
- 6) On Thursday, Sanitation worker Jones is assigned a plow at the start of the 0700 shift. At 0930 hours Sanitation worker Jones is diverted along with his partner to a backlog Wednesday school route. ( Organic School & School Paper) In this scenario on Thursday Sanitation worker Jones was issued which of the following:
  - A- SR-64, D.S.350 Material code (81) & D.S. 350D Material code (31)
  - B- SR-02, D.S.350 Material code (01) & D.S. 350C Material code (78)
  - C- SR-65, D.S.350H Material code (46) & D.S. 350D Material code (48)
  - D- SR-65, D.S.350H Material code (45) & D.S.350C Material code (33)

7) On Saturday's All 0800 -1600 Garage Supervisors are responsible to conduct which one of the following:

- A- Portable radio inventory
- B- Passenger Car inventory report
- C- Unloading of sand Spreaders and Haulsters, wash, and re-load
- D- EZ Pass inventory

8) Supervisor Accardo is assigned as Field Officer 1 in Manhattan 1, he transmits a radio code of 10-77. Which one of the following best describes his radio transmission?

- A- Reporting out of service
- B- Roadway clear no action required
- C- Reporting in service
- D- Roadway covered needs spreader

9) The Huffman test is performed by the 0800-1600 Garage Supervisor every week on which of the following days:

- A- Tuesday
- B- Wednesday
- C- Friday
- D- Saturday

10) Fuel Variances will be conducted on the last \_\_\_\_\_ of every month.

- A- Monday
- B- Wednesday
- C- Friday
- D- Saturday

- 11) Every underground storage tank must be permanently marked and color coded, what product would best describe the color/ symbol of a white circle with black border and black cross in center.
- A- Diesel fuel
  - B- Motor oil
  - C- Waste oil
  - D- Unleaded gasoline
- 12) Mayoral Executive order number 16 is in relation to employees receiving or accepting any Trade Waste, gratuities. T/F
- 13) Mayoral Executive order number 22 is in relation to the Placement and Removal of litter baskets. T/ F
- 14) Any Department employee, if arrested, indicted, or otherwise charged with the commission of a crime, including a Desk Appearance ticket, shall be responsible for reporting the fact, whether they are working or away from work on an excused absence, immediately upon release to the employees immediate Supervisor before returning to regular duty and within (3) calendar days to the office of the Department advocate. T/F
- 15) On Tuesday, 2-19-19, Sanitation worker Jones was marked AWOL due to not showing up at 0600 hours and was served with a D.S.249 complaint. On Friday, 2-22-19, Sanitation worker Jones was assigned to Collection, he cleaned and dumped his route. At 1120 hours a midday roll call was conducted and Sanitation worker Jones was missing. Sanitation worker Jones stated he was on lunch. What course of action would be taken?
- A- A verbal warning
  - B- D.S. 997 Letter of warning
  - C- D.S. 249 Complaint
  - D- No action necessary, he completed his route, dumped, and was on lunch.
- 16) All crews assigned to Collection that observe a bag (s) of refuse mixed with Paper or MGP Recycling, must service that material and record the address on their D.S.350 and report the location to their Supervisor. T/F

- 17) Supervisor Accardo is going to dispatch a basket truck on the 0600 shift. Which one of the following would be the appropriate action?
- D.S.350 with Material code 06
  - D.S.350A with Material code 87
  - D.S.350B with Material code 87
  - D.S. 350 with Material code 01
- 18) A. D.S.380 form is titled as which of the following?
- A department vehicular accident
  - Request for Stationary
  - Vacation change request
  - None of the above
- 19) Supv. Accardo observes an air conditioner that has not had its CFC (Chloro Fluoro Carbons) removed in an abandoned location, (or in front of a school etc.) the best course of action will be to divert a CFC technician from their assigned routes to service the appliance. T/F
- 20) When forecasts predict a snowfall of more than three inches, plows will be dispatched from the garage to plow routes prior to the accumulation of three inches of snow. This will ensure the prompt start of plowing without delay. T/F
- 21) Dump Supervisors will be assigned day and night, for the purpose of recording loads dumped by Department of Sanitation trucks, other city Department trucks and hired trucks. The dump Supervisor can be a Sanitation worker. T/F
- 22) Upon returning to the garage at the completion of his/ her route the Sanitation worker fuels their assigned truck with diesel fuel. The form used to document the amount of Diesel fuel dispensed is a D.S.1713. T/F
- 23) If suspected weapons or ammunition are found inside a container already placed in the hopper, field personnel will:
- Bring the truck back to the garage
  - Cycle the hopper
  - Move the vehicle to a safe location
  - Wait for assistance

- 24) When a resident brings an E-waste item to a garage, the officer will:
- a. Not accept it and send them to a Special waste site
  - b. Not accept it and tell them about a S.A.F.E. event
  - c. Accept it
  - d. Not accept it and tell them to make an appointment for pickup

25) A DS 102 would be completed in which (2) months?

- a. January and July
- b. March and September
- c. April and October
- d. None of the above

26) Uniform inspections will be conducted annually during the months of?

- a. December
- b. January
- c. April and May
- d. None of the above

